Fluvanna Leadership Development Program - Class 16
Steering Committee Meeting Notes
July 9th, 2018- 6:30 – 9 p.m.

Meeting Facilitators: Rudy G

Attendees:

Susan Beattie, Jackie Bland, Peg Burns, Roger Burns, Carol Carr, Joe Creasy, Susan Daly, Stephanie Davis, Chris Dunne, Lynn Fraker, Rudy Garcia, Andy Herrick, Tamela Hirt, Delores Hubert, James Kelley, Nicola Laing, Sue Liberman, Bridgette Madison, Lois Mastro, Mary Marks, Angie Miller, Bryan Moeller, Suzy Morris, Jan Pavlacka, Kathy Swenson-Miller, Linda Staiger, Cindy Walton, Michael Warner, Mary Jane Whitney

I. Call to order at 6:40

II. Treasurer Report: Jackie reported we had $4,067 on hand.

III. Recruiting Committee Report – Jackie B
   A. There were 42 early bird contacts. Additional marketing will include a radio spot, letter to the editor, potentially an article in Fluvanna Review. To date we have 4 paid and 1 unpaid registrants. Joe C and Nicola L have hit most areas outside of the lake with flyers and word of mouth. Jackie encouraged the committee to continue with word of mouth advertising among our circles of influence.

IV. Review of Class Calendar – Rudy
   A. Review of Class Coordinators: Roger B was not listed on Econ Dev, $ and Sense or AG sessions. He needs to be added. Stephanie agreed to be lead for the Bus tour. Linda S was added to the Bus Tour Session. All classes now have assigned lead coordinators.

   B. Update on Ice Breaker- Ice breaker confirmed for 8-30-2018 at the Pub.

   C. Update on Bus Tour- Stephanie will begin making coordination efforts.

   D. Update on History Sessions- Susan B / Bridgette discussed their concept of maybe having two presenters for the walking tour. Courthouse is reserved for first session. More to follow.

V. New Business:

VI. Old Business:
   A. Report on New Website – Susan B has started to work on information for the new class
B. Class Directory – Jackie and the recruiting committee reported Steering Committee BIO were almost complete. We had a discussion on how many brochures we needed to print and at what cost. Will provide 35-40 printed copies depending on class size. Steering Committee will have access to online pdf and can print their own copy if they want one.

C. Extension Paperwork for New Members – Still have a number of folks that have not completed the necessary paperwork. Please get it done before the August 6th meeting.

D. Update on Champion Coordinating Committee – Bridgette continues to work on revising the checklist to reflect new language. Website team being asked to look into how to put the checklist into a usable online format, both for completing the forms and for allowing future class coordinators to have access for review.

VII. Meeting Schedule – August 6th and 20th (all at 6:30 PM at the Library unless changed)

VIII. Adjournment